

Draft Minutes of St John's Kenilworth Annual Parochial Church Meeting
held on **19th October 2020 via Zoom**
Registered Charity 1126412

Chair: Kim Matthews (Churchwarden)

1. Welcome and apologies

Kim Matthews opened the meeting with a reading from Ephesians 1 and prayer. Apologies for absence were received from 10 parishioners. There were approximately 50 attendances on zoom.

2. Minutes of meeting held 28 April 2019

Kim Matthews explained that the minutes of the last APCM had been circulated and had been reviewed by PCC and felt that they were accurate. It was proposed that the minutes be approved as a true record, and this was approved unanimously.

Proposed: Kim Matthews

Seconded: Stephen Prestwich

3. Matters Arising

There were no matters arising.

4. Assistant Churchwardens and Deputy Churchwardens

There are two wardens elected from Warwick Road, which means under rules agreed at last year's APCM, a deputy warden could be elected from Knight's Meadow. No nominations have been received so this position will remain open.

5. Election of Representatives for the Deanery Synod

There are 5 vacancies for deanery synod and three nominations. These are Anthony Manning, Felicity Hawke and Phil Swards. All three were elected unopposed.

6. Election of Representatives for PCC

There are 5 vacancies on the PCC this year, and four nominees were accepted unopposed: Jeremy Bryans; Steve Coomber; Kevin Dowle; Roger Homes and will serve for up to three years up to the 2023 APCM. There is one remaining vacancy.

7. Trustees' Annual Report

Kim Matthews explained that the annual report had already been approved by the PCC and was posted on the Charity Commission website in July 2020 to comply with regulations. The APCM had been delayed due to the Covid-19 pandemic and under normal circumstances the report would have been presented before filing the report with the Charity Commission. Kim summarised the wardens report and included a reminder that our spiritual gifting is different for each member of the body of Christ and challenged members to consider their own calling to service. Kim also thanked those members of the PCC standing down.

8. Electoral Roll Report

Kevin Broadbent explained that the Electoral Roll had been through a complete revision in 2019 (which it does every six years) therefore this year it was just updated.

There were 234 members at the beginning of the year and there have been two revisions, one in April, and one just before this meeting. The current number is 233 taking into account 6 new members, 4 deaths and three who have moved. Kim thanked Kevin Broadbent for his commitment to managing the electoral roll.

9. Treasurer's Report and presentation of Annual Accounts

Peter Jackson (Treasurer) gave a presentation of the annual accounts which had already been filed in the annual report. Peter Jackson and Andy Garsed have worked hard to reduce costs including the appointment of new cleaners (Goldcrest) who were delayed starting until September due to the Covid-19 pandemic. There have been delays on the hall electrics and the roof repairs, and these costs may slip into 2021. There has been a revaluation of the church house in 23 Leyes Lane, in line with legal requirements.

Peter pointed out that the current cash surplus is £45k and this is equivalent to 2.2 months reserves. This is much lower than the 6 months reserves target of £120k. The current impact of the pandemic is uncertain and plate giving has been significantly reduced. There are still pending costs for the roof repairs and electrics and this is a reminder of why the reserve target is important. Peter thanked all those who have donated money and time during the past year. Specific thanks were to Steve Coomber, Nigel Hawke, John Radford, Neetha Paul and the finance sub-committee. Members were asked to contact Peter Jackson or wardens if they had issues with giving in the current situation and prayerfully consider if able, to increase giving.

10. Appointment of Auditor/Independent Examiner

As part of the cost savings it was proposed that Bernard Rogers & Co. will be replaced by Flemons & Co., Priory Road as Independent Examiner. Both parties are in agreement and this saves about £1500 on the cost of the audit. This change was proposed by Peter Jackson and was seconded by Andy Garsed and carried unopposed. Kim Matthews thanked Peter and Andy for their efforts.

11. Questions

One question had been submitted prior to the meeting which related to the cost saving in the previous item. This had already been answered.

12. Thanks and Any Other Business

There were no other questions and no further business. Thanks were expressed to the wardens by Naomi Grew via the chat function. The meeting was closed at 8.05 p.m. a prayer and blessing from Kim Matthews.